**North Riverside Public Library**

2400 S. Des Plaines Avenue

## North Riverside, Illinois 60546

Minutes

Policy Committee

August 5th, 2024

1. **Open of Meeting**
   1. Call to order – Meeting called to order by Chair Bonnar at 7:36pm.
   2. Determination of quorum – Kathy Bonnar, Kyle Johnson, Jeanne Ottenweller, and Annette Corgiat.
   3. Recognition of visitors to the meeting – John Mathias, Mike Bradley, Britney Musial, and virtually Natalie Starosta.
   4. Approval of agenda and requested changes to agenda – Secretary Johnson made a motion to approve the agenda as presented. Trustee Ottenweller seconded the motion. All aye. Motion carried.
2. **Open Forum**

No comments.

1. **Policy Committee**
   1. Review of how each section is reviewed and goals of the committee – Chair Bonnar and Director Starosta reviewed the current process of reviewing policies which is a 4 step process. 1. Director and staff review policy section. Draft change suggestions. 2. Director and Chair meet, discuss, and update drafted changes. 3. Review draft changes at Policy Committee meeting. 4. Bring draft changes/updates to the CoW for review.
   2. The Committee also discussed that not only is the Committee responsible for reviewing and updating the policies but also suggesting possible additions.

1. **Adjournment**

Motion made by Secretary Johnson to adjourn the meeting at 7:48pm. Motion seconded by Trustee Bonnar. All aye. Motion carried.

The Library Board meeting is scheduled for Monday, August 19th, 2024 at 6:00pm.