**North Riverside Public Library**

2400 S. Des Plaines Avenue

## North Riverside, Illinois 60546

Minutes

Strategic Planning Committee

April 20th, 2024

10:00 AM

**1.      Open of Meeting**

A.  Call to order – Meeting called to order by Kyle Johnson at 10:30am.

B.  Determination of quorum – In attendance: Kyle Johnson, Annette Corgiat, and Greg Gordon. A quorum was established.

C.  Recognition of visitors to the meeting – There were no visitors at the meeting.

D.  Approval of agenda and requested changes to agenda – Kyle Johnson made a motion to approve the agenda. Annette Corgiat seconded the motion. Vote – all aye. Motion carried.

**2.      Open Forum**

No comments.

**3.      Strategic Planning**

A.  Strategic Plan Consultant quotes – The committee discussed proposed quotes. Given the experience present within the committee and board, the committee agreed to table the need for external consultants and focus on internal development of a surveys, outreach and subsequent strategic plans.

B.  Discussion of prior Strategic Planning – Greg Gordon reviewed three previous strategic plans including what tools were used (online and mailed surveys, focus groups, etc. and their pros and cons, associated costs and timelines to complete. Greg closed with emphasizing the need to reach as many residents as possible and focus on getting the resulting analysis correct.

**4.      Adjournment**

Kyle Johnson made a motion to adjourn the meeting at 11:30am. Greg Gordon seconded. Vote – all aye. Motion carried.

Next Strategic Planning Committee meeting tentatively scheduled for early July.